

NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

Memo No: 12792 /NKDA/NTBC/GM/Yoga/2023-2024

Dated: 06-02-2024

NOTICE INVITING QUOTATIONS **NIQ No: 13/GM/NKDA/NTBC of 2023 - 2024**

Sealed quotations are invited from the bonafide experienced Organization / Yoga Centre/ Health Institute Licensed Training Personal for supply of 1 (one) Yoga Trainer at New Town Kolkata Development Authority

SCHEDULE:

SI No	Particular	Qty	Rate	Amount
1	Supply of 1 (one) experienced Yoga Trainer at New Town Kolkata Development Authority from 4:00PM to 8:00PM on all Govt working days	1		

Salient points of Terms & Conditions:

Last date & time of submission of quotations : 17-02-2024 up to 2:30PM
Date & time of opening of quotations : 17-02-2024 at 3:00PM
Reporting time : Successful bidder will have to report within 3 (three) days from the date of issue of Acceptance Letter
Completion time : 6 (six) months from the date of issue of Work Order

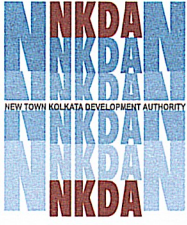
The sealed bidding documents should be addressed to The General Manager, New Town Business Club, Street No 90, Action Area 1A, Block AE, New Town, Kolkata 700156 and submitted at NTBC. NIQ received after stipulated date and time shall be rejected summarily

General Conditions:

1. Conditional quotation will not be entertained and will be summarily rejected
2. Rate with applicable taxes should be quoted both in figures and words
3. The tenure of deployment is for 6 (six) months
4. The deployment may be dismissed / withdrawn with 7 (seven) days' notice without involvement of financial liabilities
5. The Authority reserves the right to refuse permission to issue quotation papers without assigning any reasons whatsoever and no challenge against such refusal will be entertained
6. The Authority also reserves the right to accept or to reject any or all the quotations without assigning any reasons whatsoever and does not bind himself even to accept the lowest rate
7. Rates should be quoted inclusive of all charges
8. No price escalation will be entertained
9. Trainers so selected would be required to submit all documents (administrative & financial) to NTBC

Qualification of Trainers:

1. Physical appearance must be pleasing and well behaved with good communication skills
2. Must be physically fit to attend Yoga Centre regularly on all working days
3. Educational qualification must be minimum 10th passed
4. Must have been trained under widely known yoga trainer for at least 2 (two) years



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5. Must have experience for at least 1 (one) year as a yoga trainer in any renowned Yoga Centre in and around Kolkata
6. Must have at least district level certificate of competence of a yoga trainer and master trainer
7. Must have PAN Card and Aadhar Card
8. All the above documents to be submitted in original when called for and attested photocopies to be attached along with the NIQ
9. Yoga Centre remains open in all the days of a week except Saturdays & Sundays
10. Substitute trainer(s) to be provided in case of absence of the regular trainers on the day
11. For unauthorized absences of trainers, payment will be deducted from the bill on pro-rata basis and no request in this matter shall be entertained


General Manager
New Town Business Club

Memo No:  /1(5)/NKDA/NKDA/GM/Yoga/2023-2024

Dated:-  02-2024

Copy forwarded for information and necessary action to:

1. The Chief Executive Officer, NKDA
2. The Administrative Officer – I, NKDA
3. The Finance Officer, NKDA
4. P.A to Hon'ble Chairman, NKDA
5. System Manager, NKDA for uploading on the website: www.nkdamar.org


General Manager
New Town Business Club